

Changes from original policy following feedback / changes in legislation

Change	Reason Reviewer / Legislation	Date
No Changes to original policy	DE	December 2025



Remissions and Charging Policy

Date Approved	January 2026
Date of Next Review	January 2029

Introduction

Inclusive Education Trust aims to provide an inclusive and high quality educational experience that promotes self-belief and a love of learning to enable **all** IET students to maximise their potential regardless of financial constraints. This policy outlines the rare circumstances where a charge will be made.

Charging

The Trust Board and/or Local Governing Bodies (LGB) reserve the right to make a charge or not in the following circumstances at the Trust Schools.

Additional Activities

Inclusive Education Trust recognises the valuable contribution that additional activities can make to a pupil's education and personal and social development. Additional activities include, but are not limited to, visits to museums, art galleries, theatre, the beach and access to sporting facilities. Inclusive Education Trust promotes and provides these activities as part of a broad and balanced curriculum for learners at the schools. The Trust Board has decided **not** to charge for these activities, nor for any associated insurance charges.

Acts of vandalism and negligence

The Trust Board/LGB reserves the right to recover part, or the whole cost, of damage to buildings or equipment, which is the result of vandalism or negligence by a student.

Administration Charges

An administration charge may be made for copies of documents requested in relation to Freedom of Information requests.

Uniform Charges

A school jumper is supplied for free by the schools. If an additional jumper is required, the school will charge for this.

Catering

KS2 primary pupils are charged for school lunches if they are not eligible for Free School Meals or may bring a packed lunch.

Materials

A charge may be made in some instances for materials such as ingredients for domestic science.

Remissions

As charges are **not** applied other than in limited circumstances remissions are not required.

Monitoring

Any charges shall be reviewed by the Head of Centre to ensure consistency and fairness.

Policy review: this policy will be reviewed every three years, or in light of any changes to relevant legislation